

PATTY NORTHMAN

22307 37th Avenue W. Mountlake Terrace, WA 98043 | 425-772-0651 | pknorth@gmail.com

GOALS: Provide reference and instruction services in a collaborative environment

SUMMARY OF QUALIFICATIONS

- Reference experience online and in person
- Instruction of New Student Orientations
- Familiarity with academic databases
- Excellent search skills
- Understanding of information literacy
- Commitment to serving people of diverse cultural backgrounds and learning styles

SKILLS

Excellent communication skills
Great attention to detail

TECHNICAL SKILLS

Microsoft Office Suite (Word, Excel, Access, PowerPoint)
Publisher, Dreamweaver
HTML, XML
Visual Basic.Net Programming
Student Management System/SMS
Plone, LibGuides (Web Content Management)
Millenium library management system

EMPLOYMENT

University of Washington, Media Center, Odegaard Library 04/2011 –current
Graduate Reference Specialist
Create and maintain Web site
Acquisition with Baker and Taylor
Plan and implement a VHS weeding project
Customer service at circulation desk
Video streaming for courses

Mountlake Terrace Library – Sno-Isle Regional System 06/2011-08/2011
Directed Fieldwork with Teen Services Coordinator
Supervise and evaluate Book Buddies program
Create a themed booklists and displays
Program planning for Teen Read Month
Assist children's librarian at Tour de Terrace parade program
Program planning and implementation of Teen Game Day

University of Washington

Graduate Assistant to iSchool

08/2010 –4/2011

- Scan and upload course materials to eReserves
- Create course web sites
- Prepare conference papers for CD distribution
- Proofread book chapters for publication
- Transcription of research interviews
- Assist faculty with administrative tasks

Edmonds Community College

Academic Advisor

2002 –2010

- Advise new and continuing college students
- Teach group New Student Orientations
- Empower students with information
- Encourage student development
- Explain college policies and procedures
- Collaborate as a team and interdepartmentally
- Create and maintain Access database for statistics
- Communicate effectively verbally and in writing
- Serve as liaison to Diversity Committee

ACCOLADES/AWARDS

- EIGHT BRAVO AWARDS – exemplary leadership, service, and community support 2001-2009
- EMPLOYEE OF THE MONTH 2009
- TOP HAND AWARD 2000

EDUCATION

University of Washington

Masters of Library and Information Science Candidate

June 2012

University of Washington, Bothell

B.A. Interdisciplinary Studies

2009

Society, Ethics, and Human Behavior, Magna cum Laude

Edmonds Community College

Computer Information Systems ATA

2001

Web Development Specialist

HONORS - Phi Theta Kappa, Golden Key International Honour Society

PROFESSIONAL MEMBERSHIPS – American Library Association, Washington Library Association

References available on request

